

INTERNATIONAL CYTOKINE AND INTERFERON SOCIETY

CONSTITUTION

BYLAWS

There shall be Bylaws governing practice in the Society

Amendments to the Constitution and Bylaws must be ratified by a two-thirds majority of those Members of the Society who cast votes.

ARTICLE I: MEMBERSHIP

7. Industry Members. ICIS provides membership for industry employees who are directly involved in research, education, and/or corporate leadership in the field of cytokine and interferon research, including small business owners and consultants. The goal is to strengthen the links between industry, academia and government scientists and to advance the therapeutic use of and targeting of cytokines, their commercialization and the success of biological response modifiers. Industry Members are entitled to all rights and privileges of Members, including eligibility for society awards.

ARTICLE III: OFFICERS, COUNCIL

2. Membership.

The Council shall have ~~up to eleven~~thirteen to sixteen members, including the President, President-elect, the immediate Past President, a Treasurer and a Secretary, the current chair(s) of the Scientific Program Committee, ~~the Executive Managing Director (non-voting), and~~ four elected members representing at least 3 different countries (Full Academic/Government or Industry Members), and two Councilors for Inclusion and Training elected in alternating 2-year terms. In addition, the Executive Managing Director and the Scientific Program Committee Chairs of all confirmed future Annual Meetings will be Ex-Officio (non-voting) members of Council.

The Officers of the Society shall be a President, a President-Elect, a Secretary and a Treasurer, serving terms of two years. The President-elect will automatically succeed to the Presidency when the office becomes vacant. The number of terms for the Secretary and the Treasurer shall not be limited. The Officers shall be elected by the Membership-at-large. Additional Council members are elected by the membership and serve terms of three years. The two Councilors for Inclusions and Training shall serve terms of two years.

3. Meetings.

Regular meetings of the Council shall be held annually at the Annual Scientific Meeting of the Society or by Video Conference soon after the Annual Scientific Meeting. Special meetings may be called by the President or by a majority of the Members of the Council. A quorum of the Council shall be a majority of the Members thereof. Special meetings may be held electronically or by teleconference.

ARTICLE V: COMMITTEES

6. Development Committee.

The Chair, with the consent of the President, may appoint additional members to the Committee as needed. The Development Committee is responsible for:

- ~~(a) raising money from Industry and other sources (e.g. government funding) for the Annual Scientific Meeting;~~
- ~~(ba)~~ developing plans for the Society over the next few years;
- ~~(eb)~~ coordinating Society activities affecting corporations;
- ~~(dc)~~ soliciting Sustaining Members;
- ~~(ed)~~ recommending benefits for Sustaining Members;
- ~~(f) coordinating the solicitation of sponsors of workshops and symposia at the Annual Scientific Meeting;~~
- ~~(g) soliciting exhibits for the Annual Scientific Meeting;~~
- ~~(he)~~ improving communication between the private sector and the Society.
- (f) coordinate transfer of information regarding administration and solicitation of support from past scientific organizing committee (SOC) to future (SOC)

12. Membership Committee & Communications Committee.

The Membership & Communications Committee shall consist of a-two Co-Chairs or a Chair and up to 6-10 members of the Society appointed by the President with the approval of the Council. The Scientific Program Committee Chairs of all confirmed future Annual Meetings will be appointed to the Membership / Communications Committee with the goal of increasing awareness about the Society and increasing membership in the local area where the future Annual Meeting will be held. The Membership & Communications Committee shall advise the Officers and Council as to steps needed to retain and expand the membership base. The Committee shall also make recommendations with regard to dues and other fees that might affect membership.

ARTICLE VIII: ELECTIONS

1. Officers

Each year, at the time of the Annual Scientific Meeting, Secretary shall state which elective Offices (President, President-elect, Secretary, Treasurer) will become vacant by the time of the next Annual Meeting. The Nominations Committee will circulate this information to the Members-at-large and invite nominations for successors. These nominations should be made by petitions to be received by the Secretary before ~~January~~ March 1st. Petitions must be signed by three Members and must contain a written statement by the nominee of willingness to serve. Nominees must be Members in good standing with evidence of relevant scientific interest and activity in the field for at least 3 years.

The Council shall also make nominations autonomously. It will be the Nominations Committee responsibility to ascertain the willingness of each nominee, if elected, to serve.

The Secretary shall submit the final list of nominees to the Council.

Not later than ~~3-2~~ months before the Annual Scientific Meeting, the Secretary shall mail (either by regular or electronic formats) the approved final list of nominees arranged as a ballot, and containing one or more names for each vacancy to be filled, to the Members-at-large.

2. Elected Council Members.

Each year, at the time of the Annual Scientific Meeting, the Secretary shall draw up the list of Council Members who will come at term on January 1 of the next calendar year.

For each future vacancy the Nominations Committee will call for nominations from the membership, with consideration for the requirement that groups of Members engaged in cytokine or interferon research in each of the major geographical areas of the world need to be duly represented on the Council. These nominations should be made by petitions to be received by the Secretary before March 1st. Petitions must be signed by three Members and must contain a written statement by the nominee of willingness to serve. Nominees must be Members in good standing with evidence of relevant scientific interest and activity in the field for at least 3 years.

The Nominations Committee shall take appropriate action to ensure that nominees ~~are willing to serve and~~ have the scientific background consistent with the goals and objectives of the ICIS. The Secretary will coordinate an electronic ballot for the membership and the nominees with the most votes will be elected with the provision that representation from at least 3 countries is maintained in the elected Council membership. The term of the Council members will begin on Jan. 1 of the year immediately following their election.

3. Each year, one Councilor for Inclusion and Training will be selected for a two-year term, with the goal of having two Councilors for Inclusion and Training elected in alternating 2-year terms. Nominations for the Councilors for Inclusion and Training will be selected by the Nominating Committee based on:

1- Evidence of excellence in promoting diversity and inclusion awareness in science and their STEM communities;

2- Excellence in cytokine science;

Councilors for Inclusion and Training will be voting members of the Council and are expected to create a diverse and inclusive young scientist-focused event for the annual meeting, and establish cytokine-related educational programs for outreach. They will benefit from leadership development by their colleagues on the Council who will seek their diverse perspective on organizational changes and program quality to enlarge our understanding of equity and inclusion, and directly support diverse points of view.

ARTICLE IX: MEETINGS, NOTICE THEREOF AND AGENDA

5. At each Annual Scientific Meeting, , or soon after by Video Conference, -there shall be an Annual Business Meeting of the Membership of the Society, presided over by the President. Five percent of the Members shall constitute a quorum.
6. At each Annual Scientific Meeting, or soon after by Video Conference, -there shall be an Annual Council Meeting. A quorum for this meeting shall consist of ½ of the Council members.

ARTICLE X: AMENDMENTS TO THE CONSTITUTION AND BYLAWS

Amendments shall be proposed by a majority of the Council, or by a petition to the Board of Directors signed by at least ten percent of all Members in good standing.

Duly proposed amendments must be approved by a two-thirds majority of the Council , must then be discussed at a subsequent Annual Business Meeting of the Society, and must finally be ratified in a mail (regular or electronic) ballot by a two-thirds majority of those Members of the Society casting votes.